

Charity Shop Volunteer

Join our team as a Charity Shop/Retail Volunteer and make a real difference to the animals in our community who need our help!

This is an exciting opportunity to support us with the smooth running of our new Charity Shop in The Lanes, Carlisle.

Our new shop will play a vital role in raising funds to help support not only the animals in our care, but also those we support in the community.

Day to day responsibilities could include (but not be limited to):

- Pricing of stock as directed
- Replenishing stock in the shop and creating displays
- Monitoring stock levels including data entry
- Operating the till & cashing up
- Helping selling items online

Commitment:

A regular weekly commitment of at least 4.5 hrs a week would be ideal.

Skills and experience:

We would like you to have:

- Good customer service skills
- A calm, positive and friendly personality
- An organised and systematic approach
- A basic level of numeracy
- Problem solving abilities

Beneficial but not essential:

- Previous experience in retail or customer service
- Working knowledge of Microsoft Office
- Experience handling money and using a till

Training and support will be provided for this role.

For further information and how to apply visit www.oaktreeanimals.org.uk

or contact Lotte Morgan info@oaktreeanimals.org.uk

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