

Charity Shop Volunteer - Keswick

Join our team as a Charity Shop/Retail Volunteer and make a real difference to the animals in our community who need our help!

This is an exciting opportunity to join our friendly team with the smooth running of our new Charity Shop in Keswick town centre, planned to open in March 2019.

Our new shop will play a vital role in raising funds to help support not only the animals in our care, but also those we support in the community.

Day to day responsibilities could include (but not be limited to):

- Pricing of stock as directed
- Replenishing stock in the shop and creating displays
- Monitoring stock levels including data entry
- Operating the till & cashing up
- Helping selling items online
- Opening up and closing of the shop

Commitment:

A regular weekly commitment of at least 3.5 hrs would be ideal. Shifts available from 9.45am to 1.15pm and 12.45pm to 4.15pm (or full day shifts if preferred).

Skills and experience:

We would like you to have:

- Good customer service skills
- A calm, positive and friendly personality
- An organised and systematic approach
- A basic level of numeracy
- Problem solving abilities

Beneficial but not essential:

- Previous experience in retail or customer service
- Working knowledge of Microsoft Office
- Experience handling money and using a till

Training and support will be provided for this role.

For further information and how to apply visit www.oaktreeanimals.org.uk

or contact volunteer@oaktreeanimals.org.uk

or phone 01228 560082