

Contract of Hire for Sandschool/Riding Arena

Name of Hirer

Contact Address

.....
.....

Contact Tel No.**Email**

Date/s Required

Time/s Required

Activities to be Undertaken

.....
.....

Total Payable

Please see overleaf for full list of conditions of hire.

Signing implies full understanding and acceptance of the conditions of hire

Signed by Hirer.....Date.....

We would love to remain in contact with you to keep you up-to-date with Oak Tree Animals' Charity news. Please sign below if you would like to be contacted.

Please contact me by:

- Post
- Email
- Telephone

I give permission for my details to be submitted to Oak Tree Animals' Charity's database only, to be used for the agreed contact. [Please sign below]

Signed:

Date:

Please note under the Data Protection Act 1998, Oak Tree Animals' Charity holds names and addresses of hirers on record. The record is for use by Oak Tree Animals' Charity only. In accordance with the above Act, please contact Oak Tree Animals' Charity if you wish your details to be removed from our database.

Conditions of Hire

1. Our outdoor sandschool/riding arena is available to hire. The minimum hire time is one hour.
2. The cost to hire the indoor school is £10 for one hour or £80 for a full day. Full day hire is determined as 08:00 – 18:00. Hirers are asked to keep to their allotted time slot. If the hirer wishes set-up and/or take-down time they must include this additional time in their hire time period.
3. Use of the arena is entirely at the hirer's own risk. It is the hirer's responsibility to check the arena before entering to ensure it has been left in a safe condition and that the premises are secured upon leaving.
4. The hirer will not use the facility in any unlawful way, nor do anything which would bring Oak Tree Animals' Charity into disrepute or that may endanger other visitors to site, staff or other animals.
5. In case of emergency all hirers are responsible they are aware and make others aware of fire procedures and Fire Assembly Points which will be explained to the hirer at the point of hiring. Hirer's must ensure they have the use of a mobile phone in the event of emergency. First Aid will not be provided by Oak Tree Animals' Charity.
6. All riders must wear protective headgear conforming to BSI standards at all times when mounted, including warming up. Back protectors are recommended.
7. Correct footwear and clothing must be worn at all times.
8. The hirer will ensure that any animals brought onto site are fully vaccinated for flu and tetanus, and are up-to-date with worming schedules. Equines must not have been in any known contact with any equine carrying an infectious disease within the previous 30 days.
9. All droppings in the arena, carpark and surrounding area must be picked up and deposited in the muck area located to the side of the school. Poo picking equipment is available by the side entrance. OTAC reserve the right to cancel any future bookings in the event this condition is not adhered to.
10. No hay or feed is permitted within the arena.
11. All equipment must be put back where it was found.
12. The hirer shall, during the period of hiring, be responsible for the supervision of individuals and their animals using the school and for the protection of the fabric and contents. Any damage caused to the property belonging to Oak Tree Animals' Charity must be reported to the charity immediately and will be charged to the hirer at the new replacement value plus any carriage costs.
13. Litter must be taken home with the hirer.
14. Any animals brought onto the Oak Tree Farm site must be controlled by their owners and are brought on at the hirer's own risk.
15. All participants must hold their own public liability insurance to a minimum £2,500,000. We reserve the right to request sight of any such insurance policy.
16. Any external instructors brought in by the hirer must have their own public liability insurance to a minimum £2,500,000. We reserve the right to request sight of any such insurance policy.
17. The hirer shall indemnify Oak Tree Animals' Charity against all claims, demands, actions or proceedings in respect of the default or injury caused by or to any person that may occur whilst the person is in or upon Oak Tree Animals' Charity property, or arise from an accident whilst at the premises, or in respect of any loss or damage suffered or sustained by any person.
18. Oak Tree Animals' Charity shall not be liable for any damage, injury or loss incurred

or sustained by the hirer or any person using the sandschool /riding arena, except such liabilities as cannot be excluded by law.

19. Oak Tree Animals' Charity shall not be liable for any damage or injury caused by the Hirer or the Hirer's animal(s) during the use of the sandschool/riding arena, except such liabilities as cannot be excluded by law.
20. A minimum of 24 hours notice must be given to cancel any booking. In the event that a cancellation is received with less than 24 hours notice, Oak Tree reserve the right to charge the full price of the booking.
21. Oak Tree reserves the right to cancel a booking at any time if, in its reasonable belief and opinion, the hire conditions will not be, or are not being met by the hirer.
22. If any booked period of hire is cancelled as a result of a breach of any conditions of hire, the hirer shall remain liable for the charges due for the hire period, but without prejudice to any claim which Oak Tree may have against the hirer arising from such a breach.
23. Payment for the hire of the sandschool/riding arena must be made at time of booking by debit/credit card or cash.
24. This agreement will remain valid for a period of one year from the date of signing and will cover any bookings made within that period. Hirer's are responsible for ensuring their public liability insurance period is valid during the period of this agreement
25. Oak Tree Animals' Charity or any of its subsidiaries will not be liable for any damage caused whatsoever to vehicles, animals, trailers, lorries, individuals etc. whilst the hirer is using their facilities.
26. All accidents and incidents must be reported to Oak Tree Animals' Charity as soon as possible after the event.

Declaration

I hereby agree and accept the terms and conditions laid out above and confirm that I have in place the public liability insurance required.

Signed:

Name in Full:

Date: _____